



RNE GOVERNANCE COMMITTEE
November 27, 2023, Meeting Minutes

In attendance: Chrissy Hanisco, LeeMichael McLean, Alyssa Scruggs, Kate Weldon LeBlanc

1. **Organizational Compliance** – RNE officially filed the office address change with the Commonwealth of Massachusetts (Secretary of State's Office). Annual report (due November 1st) was also filed relative to holding of annual meeting and the current Board Members at the time of filing.

Also filed was the IRS 990 tax form (which also serves as notice for new address to federal government) and the annual report for public charities with the Massachusetts Office of the Attorney General. Both were filed by the deadlines.

2. **Social Media Guidelines/Policy** - Discussion of having a social media policy for staff and volunteers began between Kate and Emily a while ago, as something that could be a proactive and preventive approach to potential problems. The concern was that with over 50 volunteers it was possible that someone would make a social media post that could be controversial and implicate RNE based on their association with RNE or reference to RNE in the post. A social media policy was not among the policies listed in the document provided to RNE by its attorney as documents we must have or even those that we should have, but Kate did consult them about this.

Prior to committee meeting, for background only, Kate circulated three documents (RNE volunteer social media policy that [Emily Lindblad](#) drafted; RNE social media policy based on a template from RNE's attorneys that an intern tailored; and ASRM/RESOLVE National digital advocacy dos and don'ts.

RNE's goal of fostering community and volunteers being ambassadors for RNE led the Committee's discussion. It was agreed that although it may be necessary to have a policy in the future, at this time, guidelines feel better. A policy could result in a need for higher level enforcement/discipline, but a guideline is more aspirational. Goal would be a simpler document than the two draft policies, which would be provided during onboarding of Board members, volunteers and staff, and an accompanying infographic

of dos and don'ts. Kate and Emily will work on a draft for the Committee's review by email, so that it can be included in the Board packet for the December 11th Board meeting. Guidelines do not have to be voted on by the Board, but discussion should take place, and additional input is welcome.

3. **2024 Meetings** – Governance Committee will continue to meet four times a year in the month prior to a Board meeting and at 3:00 PM on Mondays. Chrissy suggested that we ensure that we have at least two (2) weeks before Board packets are sent out to allow enough time for any work that is needed.